

# Tacolneston & Morley Primary School Federation



*Work together, learn together, grow together...*

## **Extended Schools Policy**

All policies at Tacolneston & Morley CE VA Primary Schools Federation should be taken as part of the overall strategy of the school and implemented within the context of our Safeguarding Policy and our vision, aims and values as Church of England Schools.

**Agreed: Summer 2019**

**Head Teacher:**

**Governor:**

**Review : Summer 2021**

# Extended Schools Policy

**Head Teacher: Laura Green**

**Chair of Governors: Robert Culyer**

## **Intention**

The Government's vision, set out in the Children's Plan, is that every child and young person should have the opportunity to fulfil their potential. Extended Schools are a key mechanism for this.

This policy sets out how our Federation is working in partnership with other schools and providers to provide access to extended services for children and young people, their parents and carers and the wider community. This will be either on the school site or signposted to other extended services offered locally by other schools and providers.

## **Consultation**

Consultation with children and their parents and carers on what extended services should be delivered at or through school will be carried out at least bi-annually. This will be achieved through the following mechanisms:

- School Council
- School Staff
- Governors
- Use of Questionnaires

Tacolneston & Morley CE VA Primary Schools Federation will also take into account data identifying need and results of consultation carried out by key partners in the delivery of extended services.

## **Provision of Extended Services**

The following core offer of extended services will be provided:

High quality childcare – breakfast club will be available at Morley Pre-School from 8.00 am and after school childcare will be available from 3.15 – 6.00 pm. This service is provided by the Morley After School Club. Parents and carers will be signposted to the Wymondham Extended School's website, which will provide them with information of childcare available during the school holidays.

## **Varied menu of activities**

A programme of lunch time and after school learning activities will be developed and delivered on a termly basis. These include

- Extension activity (eg homework clubs, booster classes)
- Enrichment activity (eg special interest clubs such as running, music tuition, board games, computing)
- Sport / Physical activity

The programme of activities will be made available each term to parents and carers and children via the newsletter.

We will also signpost children, parents and carers to other local activities through the weekly school letter and the Wymondham extended schools website.

### **Swift and Easy Access to Specialist Services**

Tacolneston & Morley CE VA Primary Schools Federation has effective arrangements in place for the early identification and support of children with additional needs.

Through a referrals process we have access to the following specialist services:

- Speech and language therapy (SALT)
- Educational Psychologist
- Child and Adolescent Mental Health Services (CAMHS)
- Behaviour Management

The SENCO will retain responsibility for liaison with the service that provides any intervention.

The Federation will ensure that sufficient members of staff are trained in using the Common Assessment Framework and that they use it proactively to identify needs and ensure that any interventions and referrals are appropriate. We will work with other services to identify a lead professional where needed.

### **Parent support**

The Federation aims to work in partnership with parents and carers to achieve the best possible outcomes for children in our schools and will:

- Offer transition information sessions for all parents and carers when their child starts reception class and in year 6 in readiness for moving on to high school.
- Offer family learning opportunities, where children and parents and carers can learn together, and signpost to other family learning opportunities locally.

- Provide information, advice and assistance to parents and carers to support their child's learning and well-being.
- Signpost parents/carers to parenting programmes.

### **Monitoring and evaluation**

Extended services are reflected in the school's self evaluation and will be recorded as appropriate in the school development plan. Monitoring and evaluation will therefore take place within the school's evaluation and planning cycle.

The Head Teacher will have responsibility to monitor take up and impact of extended services and the following data will be collected:

- take up of extended services by type, by year group, gender, ethnicity, free school meals and identified vulnerable groups
- take up of extended services by parents and carers
- feedback on extended services

The Head Teacher will also have responsibility for reporting the evaluation of extended services to the governing body.