

## ADMISSIONS POLICY

**Date of Policy: October 2017**

**Review: October 2018**

All policies at Tacolneston & Morley CE VA Primary Schools Federation should be taken as part of the overall strategy of the school and implemented within the context of our Safeguarding Policy and our vision, aims and values as Church of England Schools.

**Executive Head Teacher: Mrs Laura Green**

**Chair of Governors: Mr Peter Jackson**

**Tacolneston Pupil Admission Number: 15**

**Morley Pupil Admission Number: 20**

Children are welcomed into school at the beginning of the year they are five.

We will consider all requests to place children outside of their normal age group including summer born and premature children in line with the requirements of paragraph 2.17 to 2.17B of the School Admissions Code.

All children are welcome to stay full-time after the second week, but if parents of summer born children wish them to start part-time only, this can be discussed with the class teacher.

If there are more applications for places than there are places available, we will give preference to children living nearest to the school, according to the following rules in this order of priority:

1. Children with an Educational Health and Care Plan naming that school.
2. Looked after children and all previously looked after children. (Previously looked after children are children who were looked after, but ceased to be so because they were adopted or became subject to a child arrangements order or special guardianship order.)
3. Children who are due to start school, living in the area served by the school who have a brother or sister attending the school at the time of their admission
4. Children who are due to start school, living in the area served by the school with no brother or sister at that school
5. Children who are due to start school, living outside the area served by the school who have a brother or sister attending the school at the time of their admission
6. Children who are due to start school, living outside the area served by the school who have no brother or sister at that school.

If all children within any of the above rules cannot be offered a place, the highest priority will be given to children living nearest to the school within that rule. To determine who lives nearest, distance will be measured on a straight line "crow fly" basis, using Ordnance Survey data. The address will be measured from the post office address point on the property.

For further details on school admission arrangements please go to:

<https://www.norfolk.gov.uk/admissions>